

# Public Document Pack

Penallta House,  
Tredomen Park,  
Ystrad Mynach,  
Hengoed CF82 7PG

Ty Penallta,  
Parc Tredomen,  
Ystrad Mynach,  
Hengoed CF82 7PG



[www.caerphilly.gov.uk](http://www.caerphilly.gov.uk)  
[www.caerffili.gov.uk](http://www.caerffili.gov.uk)

Am unrhyw ymholiad yn ymwneud â'r agenda hwn cysylltwch â Kim Houghton  
(Rhif Ffôn: 01443 864267 E-bost: [houghtk@caerphilly.gov.uk](mailto:houghtk@caerphilly.gov.uk))

**Dyddiad: Dydd Mercher, 14 Tachwedd 2018**

Annwyl Syr/Fadam,

Bydd cyfarfod **Panel Grantiau i'r Sector Gwirfoddol** yn cael ei gynnal yn **Sirhowy Room - Tŷ Penallta, Tredomen, Ystrad Mynach** ar **Dydd Mercher, 21ain Tachwedd, 2018** am **5.00 pm** i ystyried materion a gynhwysir yn yr agenda canlynol. Mae croeso i chi ddefnyddio'r iaith Gymraeg yn y cyfarfod, a dylid rhoi cyfnod rhybudd o 3 diwrnod gwaith os ydych yn dymuno gwneud hynny. Bydd cyfieithu ar y pryd yn cael ei ddarparu ar gais.

Mae pob cyfarfod Pwyllgor yn agored i'r Wasg a'r Cyhoedd. Gofynnir i arsylwyr a chyfranogwyr ymddwyn gyda pharch ac ystyriaeth at eraill. Sylwer y bydd methu â gwneud hynny yn golygu y gofynnir i chi adael y cyfarfodydd ac efallai y cewch eich hebrwng o'r safle.

Yr eiddoch yn gywir,

A handwritten signature in black ink, appearing to read 'Christina Harrhy'.

**Christina Harrhy**  
PRIF WEITHREDWR DROS DRO

## AGENDA

Tudalennau

- 1 I dderbyn ymddiheuriadau am absenoldeb
- 2 Datganiadau o Ddiddordeb.

A greener place Man gwyrddach

Correspondence may be in any language or format | Gallwch ohebu mewn unrhyw iaith neu fformat



Atgoffi'r Cyngorwyr a Swyddogion o'u cyfrifoldeb personol i ddatgan unrhyw fuddiannau personol a/neu niweidiol mewn perthynas ag unrhyw eitem o fusnes ar yr agenda hwn yn unol â Deddf Llywodraeth Leol 2000, Cyfansoddiad y Cyngor a'r Cod Ymddygiad ar gyfer Cyngorwyr a Swyddogion.

I dderbyn a nodi y cofnodion canlynol:-

3 Cynhaliwyd y Panel Grantiau i'r Sector Gwirfoddol ar 25 Gorffennaf 2018. 1 - 6

I dderbyn ac ystyried yr adroddiad(au) canlynol oddi wrth y Cyfarwyddwr Corfforaethol Addysg a Gwasanaethau Corfforaethol :-

4 Ceisiadau am Gymorth Ariannol. 7 - 18

### **Cylchrediad:**

Cyngorwyr J. Taylor, C. Andrews, L.J. Binding, M. Davies, A. Farina-Childs, A. Gair, R.W. Gough (Is Gadeirydd), D.T. Hardacre, A.G. Higgs, L. Jeremiah, Mrs G.D. Oliver (Cadeirydd), Mrs A. Leonard, D.W.R. Preece, R. Saralis a A. Whitcombe

A Swyddogion Priodol

### **SUT FYDDWN YN DEFNYDDIO EICH GWYBODAETH**

Bydd yr unigolion hynny sy'n mynychu cyfarfodydd pwyllgor i siarad/roi tystiolaeth yn cael eu henwi yng nghofnodion y cyfarfod hynny, weithiau bydd hyn yn cynnwys eu man gweithio neu fusnes a'r barnau a fynegir. Bydd cofnodion o'r cyfarfod gan gynnwys manylion y siaradwyr ar gael i'r cyhoedd ar wefan y Cyngor ar [www.caerffili.gov.uk](http://www.caerffili.gov.uk). ac eithrio am drafodaethau sy'n ymwneud ag eitemau cyfrinachol neu eithriedig.

Mae gennych nifer o hawliau mewn perthynas â'r wybodaeth, gan gynnwys yr hawl i gael mynediad at wybodaeth sydd gennym amdanoch a'r hawl i gwyno os ydych yn anhapus gyda'r modd y mae eich gwybodaeth yn cael ei brosesu.

Am wybodaeth bellach ar sut rydym yn prosesu eich gwybodaeth a'ch hawliau, ewch i'r Hysbysiad Preifatrwydd Cyfarfodydd Pwyllgor Llawn ar ein gwefan <http://www.caerffili.gov.uk/Pwyllgor/Preifatrwydd> neu cysylltwch â Gwasanaethau Cyfreithiol drwy e-bostio [griffd2@caerffili.gov.uk](mailto:griffd2@caerffili.gov.uk) neu ffoniwch 01443 863028.



## GRANTS TO THE VOLUNTARY SECTOR PANEL

MINUTES OF THE MEETING HELD AT PENALLTA HOUSE, YSTRAD MYNACH  
ON WEDNESDAY, 25TH JULY 2018 AT 5.00 PM

---

PRESENT:

Councillors:

C. Andrews, L.J. Binding, A. Farina-Childs, A. Gair, R.W. Gough, L. Jeremiah, Mrs G.D. Oliver, D.W.R. Preece, R. Saralis, A. Whitcombe

Together with:

S. Harris (Interim Head of Corporate Finance), V. Doyle (Policy Officer), D. Roberts (Principal Group Accountant), Mrs G. Elliot (Communities First Finance Assistant) and R. Barrett (Committee Services Officer).

### 1. TO APPOINT A CHAIR FOR THE ENSUING YEAR

It was moved and seconded that Councillor Mrs G.D Oliver be appointed as Chair of the Grants to the Voluntary Sector Panel for the ensuing year and by a show of hands this was unanimously agreed.

RESOLVED that Councillor Mrs G.D. Oliver be appointed Chair of the Grants to the Voluntary Sector Panel for the ensuing year.

### 2. TO APPOINT A VICE-CHAIR FOR THE ENSUING YEAR

It was moved and seconded that Councillor R.W. Gough be appointed as Vice Chair of the Grants to the Voluntary Sector Panel for the ensuing year and by a show of hands this was unanimously agreed.

RESOLVED that Councillor R.W. Gough be appointed as Vice Chair of the Grants to the Voluntary Sector for the ensuing year.

### 3. APOLOGIES

Apologies for absence had been received from Councillors M. Davies, D.T. Hardacre, A.G. Higgs and Mrs A. Leonard.

### 4. DECLARATIONS OF INTEREST

Declarations of interest were received from Councillors R.W. Gough, L. Binding and R. Saralis in respect of Agenda Item No. 6 (Applications for Financial Assistance). Details are minuted with the respective item.

## **5. MINUTES – 14TH MARCH 2018**

The minutes of the Grants to the Voluntary Sector Panel held on 14th March 2018 (minute nos. 1 – 4.4) were received and approved as a correct record.

## **6. APPLICATIONS FOR FINANCIAL ASSISTANCE**

Councillor R.W. Gough declared a personal interest in the Llanbradach Community Centre application listed in Appendix 3, as the Chairman of the Community Centre.

Councillor L. Binding declared a personal interest in the Aber Valley YMCA application listed in Appendix 3, as the building is in his ward and he has utilised the facilities on a personal basis.

Councillor R. Saralis declared a personal interest in the Oakdale Community Centre application listed in Appendix 3, as a member of their management committee.

Vicki Doyle (Policy Officer) presented the report, which informed Panel Members of a number of changes to the administration process for financial assistance for both the Grants to the Voluntary Sector budget and the Welsh Church Fund. The report also advised Panel Members of the budget allocations for both the Grants to the Voluntary Sector budget and the Welsh Church Fund and provided details of applications received between 1st April and 30th June 2018.

It was explained that the intention of the changes is to streamline existing processes and facilitate grant payments more quickly. Historically the Corporate Finance team have administered the financial assistance offered by the Council from both the GTVS budget and the Welsh Church Fund. However, the Council's Corporate Policy Team has overall responsibility for the Council's relationship with the voluntary sector generally, including the Compact agreement, managing Service Level Agreements with a small number of voluntary organisations and providing support via the Voluntary Sector Liaison Committee. Therefore it has been agreed that responsibility for administering financial assistance grants will move from Corporate Finance to the Corporate Policy Team with effect from 1st May 2018, and the Panel were asked to note this change as part of the report recommendations. All grants will continue to be approved using the delegated decision making powers of the Head of Corporate Finance, as per the current arrangement.

### **6.1 Grants to the Voluntary Sector Budget**

Members noted the budget available for 2018-2019 is £164,523.79, which included the estimated reduction for Discretionary Rate Relief (£155,586.22) and budget carried forward from 2017-2018 (£23,746.78). If all awards as set out in Appendix 1 and 2 of the report were agreed, the remaining budget would be £153,843.79.

As part of the report recommendations, Members were asked to consider the application listed in Appendix 1 to the report (Panel Awards 2018-19) and Appendix 2 (General Criteria Awards) and to make appropriate recommendations to the Interim Head of Corporate Finance for approval. It was noted that the recommendation in respect of Appendix 1 was set out in the body of the report but had been omitted from the recommendations listed at Section 10 of the report.

The Panel discussed the merits of the application set out in Appendix 1 which had not met the criteria set out in Appendix 4 of the report:-

- (a) Royal British Legion: Blackwood and District Branch - £500

Members queried whether other Legion branches might also wish to apply for the grant and Officers explained that there is potential for a Covenant Grant for WWI commemorations to be made available. Discussion took place on whether this application could be granted in principle if the Covenant grant is not available.

An additional recommendation was moved and seconded that the application as set out in Appendix 1 be granted if the Covenant grant is not available and that the Head of Corporate Finance be given delegated powers in this regard. By a show of hands, this was unanimously agreed.

The Panel noted the details of the applications received since the last meeting totalling £9,910.00, as listed in Appendix 2, which are in accordance with the agreed criteria and will be processed by officers. A Member observed that a wide range of other sports are not on the list and queried whether schools have been informed of the grants available. It was explained that details are passed to the governing bodies. Members expressed a need to promote the grant to organisations that may be interested and also discussed community chest applications. Officers explained that there is only a narrow category of groups that may apply for the General Criteria Awards. Members were also advised that they will be kept informed of any change of club status from amateur to professional.

As part of the report recommendations, Members were also informed of a revised process for payments of applications for financial assistance. Currently, applications are approved by Officers where they meet the criteria as set out in Appendix 4. Any applications not meeting the criteria are referred to the Panel for discussion, with the Panel making a recommendation on whether individual applications are supported and the amount of grant to be awarded. Panel recommendations are considered by the Head of Corporate Finance for approval or otherwise under delegated powers. In future, applications for financial assistance from individuals or organisations that meet the criteria in Appendix 4 will be approved on a monthly basis under the delegated powers of the Head of Corporate Finance. Following this, the relevant payment will be generated immediately, rather than applicants having to wait up to three months for payment, as is currently the case.

During the course of discussion on this item, Officers gave assurances that all successful applications will continue to be reported to Panel meetings, albeit for information purposes only. It was also noted that any applications for financial assistance that do not meet the criteria in Appendix 4 will continue to be reported to Panel meetings for discussion and for Panel Members to make a recommendation to the Head of Corporate Finance for approval or otherwise under delegated powers.

## **6.2 Welsh Church Act Fund**

The Panel were reminded at that their meeting on 17th January 2018, Members considered a number of options for increasing the upper limits on grants available, and the intervention rate to be applied, in order to make better use of the funding available. The recommended preferred option of the Panel when considering applications for assistance from the Welsh Church fund, was set out in Paragraph 4.6.1 of the report, and approved by Cabinet on 28th March 2018, with the revised criteria introduced from 1st April 2018.

In regards to Item (iv) of the preferred option (review of the grants process to expedite payments wherever possible and explore options for publicising the funding more widely) an advert was placed in the June 2018 edition of Newline, which generated a significant number of enquiries and resulted in around 20-25 applications being set out in the two weeks after the article was published.

As part of the report recommendations, the Panel were asked to note a revised process for authorising payments relating to the Welsh Church Fund, in relation to Item (iv) of the preferred option, which will see the expedition of signing off grants once the required

documentary evidence has been provided. Currently, five signatures are required to release a payment, but will in future be reduced to three – the Corporate Policy Manager, the Head of Corporate Finance, and the Chair/Vice-Chair of the Panel. Additionally, the Annual Internal Audit Plan will include an annual sample review of approved applications and subsequent procedures each financial year, in order to ensure a full Internal Audit review will take place on a cyclical basis, and this process will also apply for any staged payments that are necessary.

At its meeting on 13th July 2009, the Panel agreed that Officers would approve applications meeting the Welsh Church Fund criteria using delegated powers. Such decisions would be reported to the Panel for information where Members could ask for further information if required. There are no changes to this process and therefore Members were asked to note the details of the Welsh Church Fund 2018/19 Criteria Awards as set out in Appendix 3 of the report, which total £59,202.33 and have been approved by Officers under delegated powers.

The Council have received written confirmation from Monmouthshire County Council that the 2018/19 Welsh Church Fund budget allocation is £61,600.00. They have also confirmed that the underspends from previous years can be carried forward, resulting in a total available budget for the current year of £324,839.89. If all the awards approved to date within Appendix 3 spend to their maximum allocation, there will be a balance of £265,637.56 remaining.

Members were also asked to note the previously approved applications as set out in Appendix 5, which have exceeded the 18-month time limit to claim funding as set out in the Terms and Conditions. The applicant has been advised that the grant has now been withdrawn. The withdrawn grant totals £2000.

In response to a Member's query, Officer provided clarification on the purpose of the Welsh Church Funding for Blackwood Golf Club (to provide disabled access to the front door). Discussion took place regarding the distinction between community clubs, private members clubs and registered charities, together with discussion on another premises who had applied for funding for a similar purpose. Officers outlined the criteria that needs to be met and the purpose of this funding, and gave assurances that in cases of uncertainty on whether an application meets the set criteria, these will be brought to the Panel for consideration before funding is granted. They also confirmed that in respect of the application by Blackwood Golf Club, they would make further enquiries as to the nature of the organisation before approving under delegated powers.

Following consideration of the report, it was moved and seconded that the following recommendations, and including the aforementioned additional recommendation, be approved. By a show of hands, this was unanimously agreed.

RESOLVED that:-

- (i) the changes in responsibility for administering financial assistance grants (from Corporate Finance to the Corporate Policy Team) with effect from 1<sup>st</sup> May 2018, be noted;
- (ii) the revised process for payments of applications for financial assistance, as detailed in paragraph 4.5.8 of the report, be noted;
- (iii) the revised process for authorising payments relating to the Welsh Church Fund, as detailed in paragraph 4.6.4, be noted;
- (iv) the details of the applications contained in Appendix 2 and 3, which will be approved by the Head of Corporate Finance under delegated powers, be noted;
- (v) the withdrawal of one Welsh Church Fund grant due to the project exceeding the 18-month time limit, as detailed in Appendix 5, be noted;

- (vi) the application contained in Appendix 1 be recommended to the Head of Corporate Finance for approval under delegated powers, subject to there being no alternative funding available in this regard.

It was noted that since the agenda papers were published, an additional £32,000 of Welsh Church Fund grants have been approved and will be reported to the next meeting of the Panel.

## **7. MR STEVE HARRIS – INTERIM HEAD OF CORPORATE FINANCE**

It was noted that this would be the last Panel meeting that Mr Harris would be attending in his capacity as Interim Head of Corporate Finance. Members placed on record their thanks to Mr Harris for the valued support and guidance he had given to the Panel during this interim period.

The meeting closed at 5.48 p.m.

Approved as a correct record and subject to any amendments or corrections agreed and recorded in the minutes of the meeting held on 21st November 2018, they were signed by the Chair.

---

CHAIR

This page is intentionally left blank





## **GRANTS TO THE VOLUNTARY SECTOR PANEL – 21ST NOVEMBER 2018**

**SUBJECT: APPLICATIONS FOR FINANCIAL ASSISTANCE**

**REPORT BY: CORPORATE DIRECTOR FOR EDUCATION & CORPORATE SERVICES**

---

### **1. PURPOSE OF REPORT**

1.1 To inform the Panel of the applications for financial assistance received between 1<sup>st</sup> July and 31<sup>st</sup> October 2018.

### **2. SUMMARY**

2.1 The report advises Panel members of the budget allocations for both the Voluntary Sector budget and the Welsh Church Fund and provides details of applications received between 1<sup>st</sup> July and 31<sup>st</sup> October 2018.

### **3. LINKS TO STRATEGY**

3.1 Voluntary and community sector organisations make an important contribution to public service provision across the county borough and are key participants in the 'Caerphilly We Want' Well-being Plan published on 3<sup>rd</sup> May 2018 under the Well-being Future Generations (Wales) Act 2015. The Well-being Plan has four priorities – Positive Change, Positive Start, Positive People and Positive Places.

3.2 This report links to the following Well-Being Goals within the Well-Being of Future Generations (Wales) Act 2015:

- A prosperous Wales
- A healthier Wales
- A more equal Wales
- A Wales of cohesive communities
- A Wales of vibrant culture and thriving Welsh language.

### **4. THE REPORT**

#### **4.1 GRANTS TO THE VOLUNTARY SECTOR BUDGET**

4.1.1 The Panel's budget for 2018-19 is as follows:

Budget 2018-19	£179,333.00
Less Discretionary Rate Relief (Estimated)	£171,689.00
Remaining Budget	£7,644.00
Carry forward balance from 2017-18	£140,507.01
Total Available Budget 2018-19	£148,151.01
Total 2018-19 Grants awarded as per last Report	£10,410.00
Balance Remaining	<b>£137,741.01</b>

- 4.1.2 The projected Discretionary Rate Relief for 2018-19 is **£171,689.00**. Allowing for the projected spend on the Discretionary Rate Relief, the available balance for schemes is **£148,151.01** which includes the carry forward balances.
- 4.1.3 At the previous Panel meeting in July 2018, Panel members recommended approval of a total of **£9,190.00** in respect of General Criteria awards and **£500.00** in respect of Panel awards, a total of **£10,410.00**. These recommendations were subsequently approved by the Head of Corporate Finance and S151 Officer under delegated powers. This resulted in a balance remaining of **£137,741.01**.
- 4.1.4 The maximum amount requested in respect of the applications listed in Appendix 1 (Panel Awards) is **£3,100 (3 No.)**. These applications do not meet the criteria as set out in Appendix 4. Panel Members are asked to consider these applications and make appropriate recommendations to the Head of Corporate Finance and S151 Officer for approval or otherwise under delegated powers.
- 4.1.5 Panel members will recall that at the meeting in July 2018 they approved the new process for dealing with General Criteria applications, whereby applications are approved by the Head of Corporate Finance and S151 Officer on a monthly basis under delegated powers before being reported to the Panel for information when they meet. This process has been implemented successfully and Appendix 2 details the General Criteria applications that have been received between 1<sup>st</sup> July and 31<sup>st</sup> October 2018, and approved by the Head of Corporate Finance and S151 Officer. These total **£3,140 (22 No.)**.
- 4.1.6 The balance remaining if all grants are awarded as set out in Appendix 1 and those already approved in Appendix 2 will be **£131,501.01**.
- 4.1.7 As previously agreed by the Panel, grants awarded during the 2018-19 financial year that exceed the budget allocation will be funded from the brought forward balances.

## 4.2 WELSH CHURCH FUND

- 4.2.1 Members will recall that at the 17<sup>th</sup> January 2018 meeting of the Panel, they were presented with a number of options for increasing the upper limits on grants available, and the intervention rate to be applied, in order to make better use of the funding available. The recommended preferred option of the Panel when considering applications for assistance from the Welsh Church Fund was as follows:
- (i) Applications of up to £5,000 to be fully grant funded;
  - (ii) Applications above £5,000 to be subject to a grant rate of 75% on the sum in excess of £5,000 (e.g. an application requesting £8,000 that meets the criteria would receive £7,250 - £5,000 plus 75% of £3,000);
  - (iii) The maximum grant payable to be £10,000;
  - (iv) The grants process to be reviewed to expedite payments wherever possible and that options be explored for publicising the funding more widely;
  - (v) The number of quotes/estimates to be provided with applications be reduced to two for grant applications under £5,000 and three for applications over £5,000;
  - (vi) Grants should be restricted to community organisations and community based projects in the first instance and that this position is reviewed in 12 months;
  - (vii) Grants cannot be applied for in consecutive years;
  - (viii) The maximum time period in which a grant awarded can be claimed is 18 months.

- 4.2.2 The Panel recommendation of the preferred option was approved by Cabinet at its meeting on 28<sup>th</sup> March 2018, with the revised criteria introduced with effect from 1<sup>st</sup> April 2018.
- 4.2.3 At the meeting of 13<sup>th</sup> July 2009, Members agreed that officers would approve applications meeting the Welsh Church Fund criteria using the delegated powers of the Head of Corporate Finance and S151 Officer. Such decisions would then be reported to the Panel for information, where Members could ask for further information if required.
- 4.2.4 The total budget available for 2018-19 is **£324,839.89**, including the annual allocation from Monmouthshire County Council (**£61,600**) and underspends from previous years (**£263,239.89**).

Budget 2018-19	£61,600
Carry forward balances	£263,239.89
Total available budget 2018-19	£324,839.89
Total 2018-19 grants awarded to date	£59,202.33
Adjustments within year	-£2,502.39
Balance remaining	£268,139.95

- 4.2.5 Panel Members may recall that at the last Panel meeting awards totalling **£59,202.33** were reported as being allocated to new projects in 2018-19. Since the last meeting a number of approved projects have submitted their claims for expenditure, with 3 No. projects spending less than the amount originally allocated, a total sum of **£2,502.39**. This amount has been re-absorbed back into the funding pot to be used for other projects. Therefore the sum available is **£268,139.95**.
- 4.2.6 Details of applications received since the last meeting which meet the Welsh Church Fund criteria are set out in Appendix 3. The total of amounts requested in accordance with the agreed criteria is **£101,143.49 (20 No.)**.
- 4.2.7 If all awards approved spend to their maximum allocation there will be a balance of **£166,996.46** remaining.
- 4.2.8 No previously approved applications have exceeded the 18 month time limit to claim funding (as set out in the Terms and Conditions) since the last Panel meeting.

## 5. WELL-BEING OF FUTURE GENERATIONS

- 5.1 Grants awarded from the Grants to the Voluntary Sector budget and the Welsh Church Fund contribute to the following Well-Being Goals for Wales:-
- A prosperous Wales – grants offered to the voluntary and community sector will help these organisations and the buildings they own and manage to become more financially sustainable, and help them to provide much needed services to their local communities.
  - A healthier Wales – providing opportunities for residents to receive local services that are suited to their needs will help to improve their physical and mental well-being.
  - A more equal Wales – providing local services in community settings will help to ensure that residents are able to fulfil their own potential, regardless of their background or personal circumstances.
  - A Wales of cohesive communities – community buildings are often at the heart of the local community, which helps to ensure that our communities can thrive and there is a focal point where residents can come together.
  - A Wales of vibrant culture and thriving Welsh language – the activities that are provided by the community and voluntary sector encourage residents to participate in the arts, sports and recreational activities.

## **6. EQUALITIES IMPLICATIONS**

- 6.1 There are no direct equalities implications arising from this report so no Equality Impact Assessment has been carried out.

## **7. FINANCIAL IMPLICATIONS**

- 7.1 The financial implications are those set out in the report.

## **8. PERSONNEL IMPLICATIONS**

- 8.1 There are no personnel implications.

## **9. CONSULTATIONS**

- 9.1 There are no consultation responses which have not been reflected in this report.

## **10. RECOMMENDATIONS**

- 10.1 That Panel Members make recommendations for approval or otherwise in relation to the requests for Financial Assistance listed in Appendix 1. These recommendations will then be considered and approved by the Head of Corporate Finance and S151 Officer under delegated powers.
- 10.2 That Panel members note the applications listed in Appendix 2 and 3, which have already been approved by the Head of Corporate Finance and S151 Officer under delegated powers, and which are reported to the Panel for information.

## **11. REASONS FOR THE RECOMMENDATIONS**

- 11.1 To ensure that the applications received under this report are determined in accordance with the Council's scheme of delegation criteria.

## **12. STATUTORY POWER**

- 12.1 Local Government Act 1972 and 2003 and the Council's Financial Regulations.

Author: Vicki Doyle – Policy Officer  
Consultees: Stephen R Harris – Interim Head of Business Improvement Services  
Nicole Scammell – Head of Corporate Finance and Section 151 Officer  
Andrew Southcombe – Finance Manager  
David Roberts – Principal Group Accountant  
Huw Jones – Senior Auditor  
Kathryn Peters – Corporate Policy Manager

Appendices:  
Appendix 1 Panel Awards  
Appendix 2 General Criteria Awards  
Appendix 3 Welsh Church Fund 2018/19 Criteria Awards  
Appendix 4 List of General Criteria

Appendix 1 - Panel Awards 2018-19

Ref	Name of Organisation	Charity/Vol Org. Etc	Area	Award Sought	Background Information	Purpose for Grant	Amounts from Other Sources	Previous Awards	Similar Awards
18/P002	Panuel Baptist Church	Charity	Rhymney	£600.00	This organisation was awarded a grant of £400 for a ramp to fit over steps for the disabled in 2017-18	Contribution towards insurance costs	£600 from members donations	£0.00	£400.00
18/P003	Crumlin Christmas Lights	Vol Org	Crumlin	£2,000.00		To provide Christmas lights for the community and community focused event	£2,000.00	£0.00	£0.00
18/P004	St Andrew's Church	Charity	Caerphilly	£500.00	This organisation was awarded a grant of £500 for the same purpose in 2017-18	Animal and nature themed event aimed at the local and wider community	£275.00	£500.00	£0.00
	<b>Total</b>			<b>£3,100.00</b>					

This page is intentionally left blank

## Appendix 2 - General Criteria Awards

Reference	Name of Organisation/Individual	Sport	Award Category	Criteria Award
18/GC052	Individuals representing Wales at home	Table Tennis	Individuals (amateur) representing Wales at home	£130
18/GC053	Bargoed Male Voice Choir		Choirs	£100
18/GC054	Ystrad Mynach OAP		OAP Association without own building	£150
18/GC055	Individuals representing Wales at home	Clay Target Shooting	Individuals (amateur) representing Wales at home	£130
18/GC056	Individuals representing Wales abroad	Ice Hockey/Roller Hockey	Individuals (amateur) representing Wales abroad	£250
18/GC057	Individuals representing Wales abroad	Hockey	Individuals (amateur) representing Wales abroad	£250
18/GC058	Individuals representing Wales at home	Clay Target Shooting	Individuals (amateur) representing Wales at home	£130
18/GC059	Individuals representing Wales at home	Lawn Bowls	Individuals (amateur) representing Wales at home	£130
18/GC060	Ashfield Road Allotments Newbridge		Allotments	£100
18/GC061	Pontlottyn Allotment Association		Allotments	£100
18/GC062	Individuals representing Wales at home	Athletics	Individuals (amateur) representing Wales at home	£130
18/GC063	Oakdale OAP Association		OAP Association without own building	£150
18/GC064	Individuals representing Wales at home	Classical Sequence Dance	Individuals (amateur) representing Wales at home	£130
18/GC065	Individuals representing Wales at home	Lawn Bowls	Individuals (amateur) representing Wales at home	£130
18/GC066	Individuals representing Wales at home	Clay Pigeon Shooting	Individuals (amateur) representing Wales at home	£130
18/GC067	Individuals representing Wales abroad	Football	Individuals (amateur) representing Wales abroad	£250
18/GC068	Oakdale Racing Pigeon Club		Pigeon Clubs	£200
18/GC069	Bedwas Writers Circle		Writers Clubs	£100
18/GC070	Rhymney Valley Music Club		Arts Society	£100
18/GC071	St Martins Ward Old Age Pensioners		OAP Association without own building	£150
18/GC072	Footprints Mother and Toddler Group		Community Group	£100
18/GC073	Helping Hands (Rhymney Cancer Self Help Group)		Community Group	£100

**Total**

**£3,140**

This page is intentionally left blank



### Appendix 3 - Welsh Church Fund 2018/19 Criteria Awards

Ref No.	Organisation	Category	Description	Award Sought	Amount Awarded
18/WCF013	Ebenezer Baptist Church	Religion	New building alongside church	£10,000.00	£10,000.00
18/WCF014	Holy Trinity Parish Church	Religion	Repair of churchyard steps	£3,200.00	£3,200.00
18/WCF015	Maesycwmmmer Heritage Group	Community	Additions to war memorial	£2,845.00	£2,845.00
18/WCF016	Friends of the Navigation	Community	Purchase of storage containers and repair of welfare cabin	£4,743.99	£4,743.99
18/WCF017	Friends of the Eco Park	Community	Purchase of equipment to maintain the site and flagpole	£1,500.52	£1,500.52
18/WCF018	St Tudor's Church, Mynyddislwyn	Religion	Repairs to Church	£10,000.00	£10,000.00
18/WCF019	Croespenmaen Baptist Church	Religion	Kitchen/storeroom renovations, flooring, window blinds, fencing, loop system, noticeboard	£5,000.00	£5,000.00
18/WCF020	Markham Community House & Centre	Community	Sporting equipment for holiday scheme	£1,769.84	£1,769.84
18/WCF021	Horeb Congregational Chapel	Religion	Essential repairs to building	£5,830.90	£5,830.90
18/WCF022	Connect Life Church Caerphilly	Religion	New heating system	£10,000.00	£10,000.00
18/WCF023	Caerphilly Hearing and Tinnitus Support (CHATS)	Community	Computer equipment & specialist software	£1,402.23	£1,402.23
18/WCF024	Tabernacle Baptist Church Newbridge	Religion	Re-wire & install LED lighting	£3,761.00	£3,761.00
18/WCF025	East View Allotment Association	Community	Replace meeting room/storage facility	£3,960.00	£3,960.00
18/WCF026	Cwmcarn Angling Association	Community	Fish refuges at Cwmcarn lake	£2,126.80	£2,126.80
18/WCF027	St Augustine's Church in Wales	Religion	Refurbishment of kitchen and redecoration of hall	£7,630.95	£7,630.95
18/WCF028	Caerphilly Tennis Club	Community	Purchase of storage locker, tables, chairs, baby changing unit and disabled toilet pack	£4,073.26	£4,073.26
18/WCF029	The Youth Centre, Cefn Hengoed	Community	Roof repairs	£10,000.00	£10,000.00
18/WCF030	Blackwood Little Theatre	Community	Repairs to theatre	£5,000.00	£5,000.00
18/WCF031	Penuel Baptist Church Rhymney	Religion	Disabled toilet	£4,875.00	£4,875.00
18/WCF032	CRAI District Scout Council	Community	Climbing equipment to enhance provision at CRAI Activity Park	£3,424.00	£3,424.00

**Total    £101,143.49**

This page is intentionally left blank

## Appendix 4 - General Criteria

Category	New Criteria	Value
a	OAP Association with own building	£300
b	OAP Association without own building	£150
c	Individuals (amateur) representing Wales at home	£130
c1	Individuals (amateur) representing Wales Top Up Grant	£120
d	Individuals (amateur) representing Wales abroad	£250
e	Jazz Bands	£100
f	Choirs	£100
g	Junior Sports Club (up to 50 members)	£100
g1	Junior Sports Club (over 50 members)	£200
h	Boys & Girls Clubs/YMCA/Scouts/Cubs/Brownies/Guides/Boys Brigade/Crusaders (up to 50 members)	£100
h1	Boys & Girls Clubs/YMCA/Scouts/Cubs/Brownies/Guides/Boys Brigade/Crusaders (over 50 members)	£200
l	St John Ambulance (up to 50 members):- Cadets/Badgers	£100
j	St John Ambulance (over 50 members):- Cadets/Badgers	£200
m	Brass and Silver Bands	£400
n	Allotments	£100
o	Arts Society	£100
p	Writers Clubs	£100
q	Theatre Groups	£200
r	Community Groups	£100
s	Beekeepers Groups	£100
t	Garden Clubs	£150
u	Tenants & Residents Association	£100
v	Websites - Initial design stage only	£100
w	Pigeon Clubs	£200
x	Clubs run From Churches/Chapels	£200
y	Sports Club (up to 50 members)	£100
z	Sports Club (over 50 members)	£200
aa	Other - up to max	£400

This page is intentionally left blank